

Dhemaji College, Dhemaji, Assam.

Peer Team Visit Schedule		Time
23/01/2023	<i>Peer Team Discussion (Pre-visit meeting at the place of stay)</i>	<i>17:00 – 19:00 hrs</i>
24/01/2023		
24/01/2023	<i>Guard of Honour, Floral tribute and Flag Hoisting Presentation by the Principal Presentation by the IQAC coordinator</i>	<i>9.00-915hrs 9:15 – 09:50 hrs 9:50 – 10:00hrs</i>
Focus on Criterion I : Curricular Aspects		
24/01/2023	<u>Activities / Meeting</u> ❖ <i>Meeting and Interaction with Heads of Department (Planning and documentation for curriculum delivery, Cross cutting issues integrated into the Curriculum etc...)</i>	<i>10:00 – 11:00 hrs</i>
Focus on Criterion II : Teaching-Learning and Evaluation		
24/01/2023	<u>Activities / Meeting</u> ❖ <i>Visit of the Departments by the Peer Team</i> ❖ <i>Meeting and Interaction with Head of the Departments/ Teachers etc., (Assessment of learning levels of students, Student centric methods for enhancing learning experiences, Innovation and creativity in teaching-learning, Reforms, Transparency and Grievance-redressal mechanism in Continuous Internal Evaluation (CIE), Adherence to Academic Calendar for conduct of CIE, Statements & Attainment of POs, PSOs & COs etc....)</i>	<i>11:00 – 12:30 hrs</i>
Focus on Criterion III : Research, Innovations and Extension		
24/01/2023	<u>Activities / Meeting</u> <i>Visit to Laboratories, latest research equipments, Computer centre etc. (Research Committee, Collaborations, Eco-system created for innovations, Extension activities, NCC, NSS etc.....)</i>	<i>12:30 – 13.00 hrs</i>
24/01/2023	❖ <i>Lunch on meeting: Meeting with the Governing Body / Management/State Govt. Representatives / University representatives.</i>	<i>13:00 – 14:00 hrs</i>


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	Focus on Criterion IV : Infrastructure and Learning Resources	
24/01/2023	Activities / Meeting ❖ <i>Visit to Physical Facilities i.e. Library, Sports, Gymnasium, Yoga Center, Computer Centre, etc.,</i> ❖ <i>Onsite Interaction with Office of Canteen, Hostels, Health centre, etc.,</i> <i>(Facilities for teaching – learning, sports, games etc., automation of library, Collection of rare books, manuscripts, updated IT facilities including Wi-Fi, procedures for maintenance and utilization of physical, academic and support facilities etc...)</i>	14:00 – 14.45 hrs
	Focus on Criterion V : Student Support and Progression	
24/01/2023	Activities / Meeting ❖ <i>Visit to Placement Cell, Career Counseling Centre, Language Lab, Anti Raging Cell, Anti-Sexual Harassment Cell etc.,</i> ❖ <i>Interaction with Alumni & Parents (may include Student Satisfaction Survey Guidance)</i> ❖ <i>Interaction with Students.</i> <i>(Student Council & representation of students on academic & administrative bodies/committees, Contribution from Alumni Association/Chapters etc....)</i>	14:45- 15:00hrs 15:00 – 15:20 hrs 15:20- 16:00hrs
	Focus on Criterion VI : Governance, Leadership and Management	
24/01/2023	Activities / Meeting ❖ <i>Meeting with the Coordinator-IQAC, IQAC members in IQAC office.</i> ❖ <i>Interaction with Head Assistant and other Non-teaching staff.</i> <i>(The Governance & Leadership of Institution, Organisational Structure, perspective/Strategic plan and deployment documents, welfare schemes, performance appraisal system for teaching and non-teaching staff, Internal and external audits, mobilization of funds and optimal utilization of resources, IQAC set up as per norms, contribution of IQAC etc.....)</i>	16:00- 16:30hrs 16:30- 17:15hrs
24/01/2023	Cultural programmes by Students	17.15 – 18:00 hrs
24/01/2023	Team Discussion at place of stay	19:00 – 20:30 hrs


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25/01/2023

Focus on Criterion VII : Institutional Values and Best Practices		
25/01/2023	<p>Activities / Meeting</p> <ul style="list-style-type: none"> ❖ Visit of physical facilities such as safety and security, Counseling, Ramp/Rails, etc., and review of alternative energy initiatives, rain water harvesting, waste management system etc., ❖ Meeting and Interaction with Head of various committees/cells. ❖ Review of best practices and Institutional Distinctiveness <p>(Gender sensitisation, Environmental Consciousness and Sustainability measures, Green practices, Human values and professional Ethics, Best Practices, Institutional distinctiveness Sericulture garden, Seed bank, Medicinal Plant preservation unit, etc....)</p>	09.00 – 09.45 hrs
25/01/2023	Report writing, Checking Documentary evidences, if any. Discussion and modifying the draft Peer Team Report and finalization. Visiting to facilities which has not been covered so far.....(to be done within the Institution premises)	09.45 – 12:15 hrs
25/01/2023	Discussion with Head of Institution and IQAC Co-ordinator on outstanding issues	12:15 -13.00 hrs
25/01/2023	Lunch	13:00 - 14:00hrs
25/01/2023	Report writing continues.....	14:00 - 15:00hrs
25/01/2023	Sharing the Peer Team Report with Head of the Institution	15:00 - 16:00hrs
25/01/2023	Finalizing the Peer Team Report	16:00 - 17.00hrs
25/01/2023	Exit Meeting	17:00 - 17.30hrs


 (Prof. Ranjit Kr. Verma)
 Chairperson
 NAAC Peer Team


 (Prof. Shivaji Sargar)
 Member Coordinator
 NAAC Peer Team


 (Dr. Anil Kr. Srivastava)
 Member
 NAAC Peer Team


 (Dr. Dipak Kr. Neog)
 Principal
 Dhemaji College
 Dhemaji College
 Dhemaji


 (Diganta Hazarika)
 Coordinator
 Dhemaji College


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