



OFFICE OF THE PRINCIPAL
DHEMAJI COLLEGE

P.O. DHEMAJI, ASSAM, PIN-787057.

e-mail: dhemajicollege@rediffmail.com www.dhemajicollege.in

Ref. No. DC-12-A/C-N-O/2021-22/08-1

Dated :18-05-2021

CIRCULAR

As per decision of the staff meeting held on 18/05/2021, the list of reviewed committee are circulated for all round development of the college as well as to take mission for the next NAAC accreditation process. All the members are requested to take active part with a goal to achieve the best.

In all committees IQAC coordinator is Permanent member.

1. IQAC Cell

Chairman : Principal
Senior Administrative officer : Vice Principal,
Coordinator : **Prof. Diganta Hazarika**
Member(5) : Mr Kumud Bora,
Mr. Khirod Gogoi
Dr. Bibha Dutta Neog
Mr. Dwipen Kakoti,
Dr. Upen Konch,
Mr. Madhujya Gogoi
Mr. Abhijit Konch
Dr. Bhaskar Sarma
Member from Management : Mr. Bipin Bora, GB Member
Member from Alumni : Mr. Gauri Sankar Das (Dibrugarh University)
External Member (Employer/Industrialist/Stack Holder): Mr. Raju Tamuli,
Mr. Manuj Knowar.

2. Documentation cell:

Chairman : Principal,
Vice-Chairman: Vice-Principal/Academic Incharge,
Coordinator : Prof. Kumud Borgohain,
Member : Prof. Madhujya Gogoi, Prof. Shymanta Pegu, Prof. Sunil Dutta,
Dr. Jadav Konch, Dr. Md. Khairuj Zaman.

3. Academic council :

Chairman : Principal
Coordinator : **Vice-Principal/ Academic Incharge,**
Member : Academic in charge, All HoD,

4. Internal Complaint Committee(ICC):

Chairman : Prof. Mala Kukila Gogoi,
Coordinator : **Dr. Aparna Chutia**



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Members: Prof. Hiramoni Saikia, Mr. Bhriguram Sonowal, Mr. Numal Das, Student member (Only for students matter): Girls Common room Secy, DCSU, another two members to be appointed by the chairman among the elected student's representative (DCSU). **(At least one half of the total member of the committee shall be women).**

5. Disciplinary action committee:

Chairman : Principal
Coordinator : **Vice Principal/Academic Incharge**
Member : Prof. Kumud Bora
Prof. Mala K. Gogoi
Dr. Upen Konch,
Prof. Rideep Phukon
Prof. Kumud Borgohain
Prof. Dipali Neog

Students' members will be invited to the meeting as special invitee when needed.

6. Grievance Redressal Cell:

Chairman : Vice Principal/Academic In charge,
Coordinator : **Prof. Kumud Borah**
Members : Prof. Ajoy Pattir,
Prof. Atul Saikia,
Prof. Rideep Phukon,
Dr. Purba Jyoti Saikia
General Secretary, DCSU
President, DCSU.
Secretary, Girls Common room,

7. Anti-Ragging Committee :

Chairman : Vice Principal/Academic In charge,
Coordinator : **Prof. Rideep Phukon**
Members : Prof. Kumud Bora,
Dr. Budheswar Knoch
Prof. Kumud Borgohain,
Prof. Ajoy Pattir,
President, DCSU
Vice President, DCSU
General Secretary of DCSU



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Dated :18-05-2021

8. Equal opportunity cell:

Chairman : Dr. Bibha Dutta Neog
Coordinator : **Prof. Ajoy Pattir**
Member : Prof. Khirod Gogoi, Prof. Atul Das,
All women faculty members and Librarian.

9. Carrier guidance cell:

Chairman : Principal,
Vice-Chairman: Vice-Principal/Academic Incharge,
Coordinator : **Dr. Purbajyoti Saikia,**
Member : Prof. Madhujya Gogoi ,Dr. Sudipta Paul, Prof. Abhijit Konch, Prof. Dipshika Chamuah, Amarjyoti Saikia, Dr. Khairuj Zaman Majumder.

10. Campus Development Cell:

Chairman : Principal
Vice-Chairman: Vice-Principal/Academic Incharge
Coordinator : **Prof. Madhujya Gogoi**
Member : Mr. Khirod Gogoi, Mr. Dwipen Kakati, CTO, Boys NCC Unit , CTO, Girls NCC unit, , Mr. Atul Das, Dr. Upen Konch, Prof. Bipul Baishya, Mr. Sankar Paul, Mr. Sailen Borkakti, Prof. Bhaskar Gohain, Prof. Anurupa Chutia, Prof. R. Hasnu.

11. Campus Hygiene cell:

Chairman : Principal
Vice-Chairman: Vice-Principal/Academic Incharge,
Coordinator : **Prof. Dwipen Kakoti,**
Member : Dr. Bibha Dutta Neog, Prof. Aparna Chutia, CTO NCC (Boys and Girls), Incharge NSS Unit, Prof. Sailen Borkakoti, Prof. Madhu Shastri, Mr. Bhriguram Sonowal, Mr. Lakhi Chetia, Mr. Arun Handique.

12. Publication Cell

:
Chairman : Principal,
Vice-Chairman: Vice-Principal/Academic Incharge,
Coordinator : **Prof. Sailen Borkakoti,**
Member : Dr. Bibha Dutta Neog, Prof. Anurupa Chutia, Prof. Abhijit Konch, Prof. Hiramoni Saikia, Dr. Neha Kumar, Prof. Rainsindi Hasnu, DCSU President DCSU, General Secretary, DCSU, Magazine Secy., DCSU.



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Ref. No. DC-12-A/C-N-O/2021-22/08-4

Dated :18-05-2021

Sub-Committee for Journal publication:

Editor : Dr. Purbajyoti Saikia,
Member : Dr. Annajyoti Gogoi Dr. Hiranya Chamuah, Dr. Bibha Dutta Neog, Dr. Upen Knoch, Dr. Aparna Chutia, Dr. Budheswar Konch, Dr. Tailukya Gogoi, Dr. Dolee Boruah, Dr. Manaspratim Boruah, Dr. Sudipta Paul, Dr. Bhaskar Sarma, Dr. Manas Pratim Borpuzari , Dr. Jadav Konch, Dr. Md. Khairuj Zaman, Dr. Neha Kumar.

13. Extension Activities cell:

Chairman : Principal,
Vice-Chairman: Vice-Principal/Academic Incharge,
Coordinator : **Prof. Atul Das,**
Member : Prof. Kumud Bora, Prof. Khirod Gogoi, Dr. Upen Konch, Prof. Bipul Baishya, Prof. Dipali Neog, Prof. Anurupa Chutia, Prof. Shyamanta Pegu, Prof. Basanta Pattir, CTO NCC (Boys and Girls), Incharge NSS Unit, Prof. Lohit Bhuyan.

14. Mental, Health Care & Motivation cell:

Chairman : Principal,
Vice-Chairman: Vice-Principal,
Coordinator : **Prof. Bipul Bashya,**
Member : Dr. Bibha Dutta Neog, Prof. Atul Das, Prof. Ajoy Patir, Prof. Dr. Dolee Baruah, Prof. Puspa Priti Morang, Prof. Dibyajyoti Gogoi.

15. Proctor (House System) cell:

Chairman : Principal,
Vice-Chairman : Vice-Principal/Academic Incharge,
Chief Coordinator : **Dr. Upen Konch**
Coordinator : **Prof. Atul Das,**
Member : Prof. Khirod Gogoi, Prof. Budheswar Konch, Prof. Abhijit Konch, Prof. Mala K. Gogoi, Prof. Madhu Shastry, Prof. Dipshikha Chamuah, Dr. Manas Pratim Borpuzari, Prof. Rabindra Saikia.

16. Purchase committee:

Chairman : Principal,
Coordinator : **Mr. Bhrigu Sonowal, accountant.**
Member : Vice principal/Academic Incharge, IQAC Coordinator, Prof. Madhujya Gogoi, Dr. Labanya Hazarika,



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Dated :18-05-2021

17. Web site committee:

Chairman : Principal,
Coordinator : Vice principal,
Coordinator : **Prof. Abhijit Konch**
Member : Prof. Diganta Hazarika, Prof. Madhujya Gogoi, Prof. Rideep Phukon,
Dr. Bhaskar Sharma, Dr. Manas Pratim Borpuzari, Prof. R. Hasnu, Prof.
Sunil Dutta, Prof. Pulak Dutta.

18. CECDC Cell

Coordinator : **Prof. Sailen Barkakti**,
Asst. Coordinator: **Prof. Ridip Phukan**,
Member : Prof. Khirod Gogoi, Dr. Budheswar Konch, Prof. Kumud Borgohain,
Prof. Puspaprity Morang, Dr. Dolee Baruah, Prof. Bhaskar Jyoti Gohain,
Prof. Abhijit Konch, Prof. Dibyajyoti Gogoi.

19. Digitization cell:

Coordinator: **Prof. Dwipen Kakati**,
Member : Prof. Kumud Borgohain, Prof. Sunil Dutta, Prof. Pulak Dutta, Mr. Arun
Handique.

20. Budget Committee:

Coordinator: **Prof. Diganta Hazarika**
Members : Prof Madhujya Gogoi, Prof. Atul Saikia, Mr. Bhriguram Sonowal.

21. NAAC coordination committee

: Chairperson: Principal,
Senior Administrative officer: Vice principal/Academic Incharge
Coordinator : **Prof. Diganta Hazarika**
Members : Prof. Kumud Bora, Prof. Mala Kukila Gogoi, Dr. Upen
Konch, Prof. Madhujya Gogoi, Dr. Aparna Chutia, Prof.
Rideep Phukon, Dr. Purbajyoti Saikia, Dr. Labanya
Harika.
Members from Management : Mr. Bipin Ch. Bora
Member from alumni : Prof. Gauri Sankar Das
Members From Industrialist : Mr. Raju Tamuli(Tamuli Electronics)
: Mr. Debajit Das (Manas Electrical)

(Dr. Dipak K. Neog)
Principal
Dhemaji College

Dhemaji College, Dhemaji, Assam.